



Applicant	Ecology
<p data-bbox="354 348 1255 382" style="text-align: center;">Step 1. Applicant or Ecology Requests Pre-Application Meeting</p> <div data-bbox="180 443 691 558"> <p>The Pre-Application Meeting process is designed for applicants who have information on project location, air, water, land and waste impacts.</p> </div> <div data-bbox="180 588 704 672"> <p>Ecology recommends applicants schedule Pre-Application meetings prior to beginning the SEPA process.</p> </div> <div data-bbox="180 701 719 787"> <p>Applicant should request pre-app meeting at least 2 weeks ahead so Ecology can identify and schedule staff to participate</p> </div> <hr data-bbox="199 1029 742 1039"/> <hr data-bbox="199 1585 742 1596"/>	
<p data-bbox="834 443 1401 527">Ecology will request pre-app meeting when a project requires multiple permits from multiple programs or agencies.</p> <p data-bbox="834 558 1451 787">Ecology will also arrange consultations for business, industry, agencies, or individuals who need preliminary information and have not committed to a project location or design. These consultations will necessarily be designed to provide more general and conceptual information regarding laws and regulations that may apply to a proposal.</p> <p data-bbox="834 819 1451 959">Pre-Application meetings will not always involve all the permitting staff for a project. Some permits require on-going work between the applicant and the agency, that will require several meetings before the application is ready to submit.</p> <hr data-bbox="824 1029 1430 1039"/> <p data-bbox="834 1087 1433 1150" style="text-align: center;">Step 2. Permit Assistance Lead eMails Pre-Application Meeting Preparation Packet</p> <p data-bbox="824 1207 1424 1493">Pre-app packet asks applicant to provide, at least 1 week before meeting date, simple project information including water supply, wastewater disposal, air emissions, site challenges such as wetlands and other water bodies. Applicant can provide this information by completed or draft SEPA checklist, completed Business Investment Data Form, or Short Form used by Ecology. Or the JARPA, if you have completed it or are nearing completion.</p> <hr data-bbox="824 1585 1430 1596"/>	

Applicant	Ecology
<p>Step 3. Applicant Submits Information to Ecology</p> <p>Pre-app packet asks applicant to provide, at least 1 week before meeting date, simple project information including water supply, wastewater disposal, air emissions, site challenges such as wetlands and other water bodies. Applicant can provide this information by completed or draft SEPA checklist, completed Business Investment Data Form, or Short Form used by Ecology. Or the JARPA, if you have completed it or are nearing completion.</p> <hr/>	<p>Step 4. Ecology Schedules Meeting</p> <p>Permit Assistance Lead will identify the project lead/meeting facilitator, and invite appropriate program and other staff as required.</p> <hr/>
<p>Step 5. Pre-Application Meeting</p>	
<p>Applicant will bring:</p> <p>Any of the requested materials that were not provide prior to the meeting</p>	<p>Permit staff will bring:</p> <ul style="list-style-type: none"> ▪ Permit application materials ▪ list and brief summary of each regulation ▪ conceptual timeline for each application
<p>The stated purpose of the meeting is to create a common understanding of:</p> <ul style="list-style-type: none"> ♦ The proposal; ♦ Necessary permits and approvals; ♦ Needed information and level of detail; ♦ Applicant's time and financial constraints; ♦ Need for and level of coordination and assistance required; ♦ Modifications that can be made that will reduce regulatory requirements and permits, and ♦ To identify any "fatal flaws" or challenges that can be avoided or mitigated to make the proposal move forward most expeditiously. <p>We will accomplish this by:</p> <ul style="list-style-type: none"> ♦ Developing conceptual time schedule for each permit ♦ Identifying and clarifying Roles, Responsibilities, and Expectations ♦ Leaving the meeting with clear tasks and understanding of Who is to do What by When, ♦ Clearly identifying the contact persons for each program area. 	

